Shropshire Council	**Performance Management Scrutiny Committee**	<u>Item</u>
	15 December 2020	<u>**Public**</u>

Performance Management Scrutiny Committee Work Programme

Responsible officer
Danial Webb, scrutiny officer
<u>danial.webb@shropshire.gov.uk</u>
<u>01743 258509</u>

1.0   Summary

1.1   This paper presents the Performance Management Scrutiny Committee's proposed work programme until May 2021.

2.0   Recommendations

2.1   Committee members to:
- agree the proposed committee work programme attached as **appendix 1**
- note the current task and finish groups attached as **appendix 2**
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0   Background

3.1   As there will a be an election of all elected members to Shropshire Council in May 2021, this draft work programme only includes items planned to be considered by the committee before the elections take place.

3.2   A refreshed draft overview and scrutiny work programme for this committee is attached as **appendix 1**. A refreshed list of current task and finish groups is attached as **appendix 2**.

4.0   Next steps

4.1   Overview and scrutiny updates this report on an ongoing basis and presents it at each committee meeting. This will allow members the opportunity to contribute to its development at each committee meeting.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Overview and scrutiny work programme

Overview and scrutiny task and finish groups

Appendix 1

Overview and Scrutiny work programme 2020-2021

Performance Management Scrutiny Committee

Topic	Intended outcomes	Required	Participants	Objectives	Date
Planning enforcement	• Establish Shropshire Council's effectiveness in enforcing planning decisions.	Written report	Planning enforcement manager	Shropshire Council's effectiveness in enforcing planning decisions.	15 Dec 2020
Q2 Finance Monitoring Report	• Review projected revenue expenditure for the whole of 2020/21 as at Quarter 2, and for capital expenditure up to the end of Quarter 2. • To scrutinise the impact of budgeting on council performance. • To gain assurance on the impact of Covid-19 on financial planning.	Written report	Head of Finance Governance and Assurance	Shropshire Council expenditure meets statutory requirements and reflects its strategic objectives.	15 Dec 2020

Performance Management Scrutiny Committee

Topic	Intended outcomes	Required	Participants	Objectives	Date
Q2 Performance Report	• Consider any underlying or emerging performance issues. • Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Written report	Commissioning Data Analysis Intelligence Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	15 Dec 2020
Digital transformation	• To understand progress with the delivery of the Digital Transformation Programme and • To be appraised of the realisation of the financial and non-financial benefits arising from the programme.	Verbal update	Head of Technology Portfolio Holder for Organisational Transformation and Digital Infrastructure	Shropshire Council's investment in digital infrastructure provides value for money and delivers expected benefits.	15 Dec 2020
Complaints, comments and compliments annual report	• Gain oversight of the nature of complaints, comments and compliments that are presented to scrutiny. • Identify any issues or trends that merit focussed scrutiny by a thematic committee.	Written report	Complaints manager	Shropshire Council manages its complaints effectively Shropshire Council analyses its complaints in order to improve services.	20 Jan 2021

Performance Management Scrutiny Committee

Topic	Intended outcomes	Required	Participants	Objectives	Date
Dog welfare	- Understand how Shropshire Council: - tackles nuisance caused by dogs, such as dog fouling and attacks by dogs - works with West Mercia Police to tackle more serious issues of dog attacks - licences and monitors dog breeders in Shropshire and - manages stray dogs.	Written report		Shropshire Council is effective in: - responding to complaints of persistent dog fouling - tackles nuisance caused by dog attacks - licencing and monitoring dog breeders and - manages the stray dogs that it collects.	20 Jan 2021
Digital transformation	- To understand progress with the delivery of the Digital Transformation Programme and - To be appraised of the realisation of the financial and non-financial benefits arising from the programme.	Verbal update	Head of Technology Portfolio Holder for Organisational Transformation and Digital Infrastructure	Shropshire Council's investment in digital infrastructure provides value for money and delivers expected benefits.	20 Jan 2021

Performance Management Scrutiny Committee

Topic	Intended outcomes	Required	Participants	Objectives	Date
Q3 Finance Monitoring Report	• Review projected revenue expenditure for the whole of 2020/21 as at Quarter 3, and for capital expenditure up to the end of Quarter 3. • To scrutinise the impact of budgeting on council performance.	Written report	Head of Finance Governance and Assurance	Shropshire Council expenditure meets statutory requirements and reflects its strategic objectives.	17 March 2021
Q3 Performance Report	• Consider any underlying or emerging performance issues. • Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Written report	Commissioning Data Analysis Intelligence Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	17 March 2021
Digital transformation	• To understand progress with the delivery of the Digital Transformation Programme and • To be appraised of the realisation of the financial and non-financial benefits arising from the programme.	Verbal update	Head of Technology Portfolio Holder for Organisational Transformation and Digital Infrastructure	Shropshire Council's investment in digital infrastructure provides value for money and delivers expected benefits.	17 March 2021

Appendix 2
Current and proposed task and finish groups

Title	Objectives	Reporting to
Financial Strategy and Innovation and Income Generation	• To understand the process and activity stages for developing the Financial Strategy and how these translate into the Council's annual budgets • To consider and scrutinise the proposals and emerging plans for the whole Financial Strategy and 2021/2 budget, including how they align to the four pillars. This will be through their development and their implementation, in particular for innovation and raising income. • To consider the recommendations and areas for action identified in the Corporate Peer Challenge report relating to the Financial Strategy, and how they are being addressed. • To consider the direct and indirect impacts, including risks, of 2021 budget proposals on current services and customers. • To complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of any alternative proposals • Make evidence based recommendations in relation to plans and approaches for innovation and income generation, and alternative proposals for future budget setting.	Performance Management Scrutiny Committee

Title	Objectives	Reporting to
Road casualty reduction	• Understand the nature of road traffic collisions in Shropshire. • Understand feelings of road safety, and the effect of feeling unsafe when travelling. • Understand the factors that contribute to safer travel • Scrutinise how Shropshire Council and its partners work together to make travel safer. • Explore how Shropshire Council responds to new models of Government transport funding.	Place Overview Committee
Community Transport	• To understand how community transport operates in Shropshire, and the demand for community transport services. • Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport.	Communities Overview Committee
Brexit	• To consider the information brought together to develop a view for Shropshire of the possible implications of Brexit for the Shropshire economy and the achievement of the Economic Growth Strategy. • To identify, with the relevant officers, the key evidence and related requirements of what Shropshire would require from a future UK funding approach. • To make evidence based recommendations to Cabinet.	Performance Management Scrutiny Committee

Title	Objectives	Reporting to
Section 106 and Community Infrastructure Levy	- To understand how Shropshire Council currently uses Section 106, CIL and NHB and the impact that this has had - To understand how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity - To learn from other places how they have used Section 106, CIL and NHB to enable or encourage projects or initiatives for economic growth and prosperity - To make evidence based recommendations on how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity	Performance Management Scrutiny
Climate Change	- To review Shropshire Council's existing work to reduce its CO2e output. - To scrutinise existing council policy and practice and recommend policy changes that would support further carbon reduction. - To identify and evaluate opportunities to reduce spending and generate income by adopting low-carbon technology and practices.	Place Overview Committee